

Volunteer Risk Management Policy

For Faith & Grace Garden

Between 24th Street & 28th Street, north of Ashworth Road, West Des Moines

The aim of the Faith & Grace Garden is to provide and maintain a safe working environment with the goal being an accident-free workplace. We recognize and accept our duty to protect the safety of all individuals. While garden management will do all that is within our powers to ensure the safety of volunteers, it is recognized that safety in the garden is the responsibility of each and every individual person who choose to work there. If a volunteer feels unsafe performing any task then it is their duty to report this to the person in charge.

- Children under 16 years of age MUST be accompanied and supervised by an adult. That adult is responsible for the child's safety.
 - Children 0 - 4 years of age – supervised by one adult per two children.
 - Children 5 – 7 years of age - supervised by one adult per four children
 - Children 8 - 12 years of age - supervised by one adult per eight children
 - Children 13 - 16 years of age - supervised by one adult per ten children
- Volunteers may use sharp and/or pointed tools. Be aware of your range of motion with such tools and stay a safe distance away from others. Be aware of the tools others are using and remain a safe distance away.
- The Faith & Grace Garden is an alcohol-free, smoke-free, drug-free, and weapon-free environment.
- It is Faith & Grace Garden policy to maintain an environment free of harassment and discrimination, which includes actions as well as words.
- We support a safety policy that includes preventing injuries by providing periodic safety training.
- Everyone must wash and sanitize their hands after using the restroom, with the soap, water and/or sanitizer provided. Everyone should also wash and sanitize their hands after blowing their nose or coughing.
- A first aid kit for treating minor wounds is on hand and is located in the [location].
- Volunteers are asked to bring their own drinking water, snacks and sunscreen.
- Volunteers are encouraged to make sure they stay hydrated and are responsible for protecting themselves from exposure to summer heat and sun and bug bites.
- Volunteers may use an array of sharp tools. Please use caution when selecting and using tools, when working next to others and when returning tools to their proper place.
- No one will work in the garden if it is lightning.
- Goggles are provided for use with power equipment.
- While we use only products that are in accordance with organic principles, the shed does contain other products such as chlorine bleach, which are used to disinfect tools. We ask that you seek assistance before handling any product at the garden.
- Volunteers under 18 years of age are not to use power tools. Those adults using such tools must wear enclosed shoes and eye protection.
- Volunteers need to wear clothing suitable for gardening and appropriate for the weather. Sturdy footwear is required. Flip-flops are not suitable garden footwear.

Please sign to show you have read and understand the above safety policy document:

Signature:

Date: